

**CITY OF OKANOGAN  
COUNCIL MINUTES  
December 1, 2020**

**CALL TO ORDER**

The Regular Meeting of the Okanogan City Council was called to order by Mayor Culp at 7:03 p.m. and all stood for the Pledge of Allegiance.

The following were:

Present: Mayor Culp      Councilmembers: Angelee Nanamkin, Greg Oyler, Lisa Bauer, Wayne Turner, Denise Varner, Robert Gillespie and Patricia Stanton at 7:09 p.m.

Also Present: Clerk Treasurer Craig Attwood, Public Works Director Shawn Davisson, Utilities Clerk Laura Divis and Sheriff Tony Hawley.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

Mayor Culp asked if there were any alterations to the Agenda or Consent Agenda. Turner moved, seconded by Varner to approve the Agenda and Consent Agenda as presented. Mayor Culp asked if there were any objections to the motion. The motion passed without objection.

**EXCUSE COUNCILMEMBERS**

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

**APPROVAL OF MINUTES**

The Minutes of the Regularly Scheduled Council Meeting of November 17, 2020 were approved with passage of the Consent Agenda.

**APPROVAL OF VOUCHERS**

Claims Vouchers numbered 50206 through 50231 dated November 30, 2020 in the amount of \$84,000.00, Claims Vouchers numbered 50232 through 50249 dated December 1, 2020 in the amount of \$ 165,411.60 for a total amount of \$249,411.60, Payroll Checks numbered 50131 through 50145 and 50190 through 50205 and November 2020 1<sup>st</sup> Pay Period through November 2020 2<sup>nd</sup> Pay Period Direct Deposits in the amount of \$98,797.38, a Debit Card Transaction dated October 6, 2020 in the amount of \$75.00, an USDA RD 5<sup>th</sup> Ave Payment dated November 23, 2020 in the amount of \$11,265.00 and a NCNB Cashier's Check to City of Tonasket-10% of Road Grader Bid in the amount of \$1,590.00 were approved with the Consent Agenda.

### **PUBLIC COMMENT**

Mayor Culp opened the floor for Public Comment.

Justin Tverberg of Malott addressed the council about building an airport hangar and the fees for his building permit being higher than another hangar's building permit fees built in 2010. He would like the council to look at the 2020 fees and make adjustments from the 2002 fees.

### **DEPARTMENT HEAD REPORTS**

Director of Public Works Davisson submitted a written report and in addition announced the following:

- Completed mainline valve exercising.
- Performed installing Christmas lights on downtown trees.
- Performed installing community Christmas Tree downtown.
- Thank you to Okanogan Valley Concrete for the use of their boom truck.

Clerk's Office submitted a written report and in addition announced the following:

- Thank you to Mayor, Planner, Deputy, Varner for taking time to make CARES COVID Economic Burden Grant possible.

Sheriff's Department submitted a written report and Sheriff Hawley reviewed the report to council.

Interim Fire Chief Jeremy Patrick did not submit a report and was not present at the meeting.

### **COMMITTEE REPORTS**

There were no Committee Reports on the Agenda.

### **UNFINISHED BUSINESS**

There was no Unfinished Business on the Agenda.

### **NEW BUSINESS**

*Cities Insurance Association of Washington (CIAW)2020-2021 Renewal: General Casualty and Liability Insurance Program*

Mayor Culp asked Clerk-Treasurer Craig Attwood to introduce Cities Insurance Association of Washington (CIAW)2020-2021 Renewal: General Casualty and Liability Insurance Program.

Varner moved, seconded by Gillespie that the 2020-2021 proposed City CIAW General Liability Insurance and VIP agency fee be approved.

There was a brief discussion.

Ayes: Bauer, Gillespie, Turner, Oyler, Varner, Nanamkin and Stanton

Noes: None

Motion carried: 7 Ayes: 0 Noes

Resolution No. 2020-11: Designating the Official Newspaper for 2021

Mayor Culp asked Clerk-Treasurer Craig Attwood to introduce Resolution No. 2020-11: Designating the Official Newspaper for 2021.

Oyler moved, seconded by Bauer to approve Resolution 2020-11.

There was a brief discussion.

Ayes: Turner, Bauer, Oyler, Stanton, Gillespie, Nanamkin and Varner

Noes: None

Motion carried: 7 Ayes: 0 Noes

**PUBLIC COMMENT**

Mayor Culp opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

**COUNCILMEMBER'S COMMENT**

Councilmember Bauer announced:

- Do we have any empty parking lots? Received email from an organization about paying attention to empty parking lots.
- Keep your body strong and healthy and you should be able to recover from the virus.

Councilmember Varner announced:

- Okanogan Country Tourism master plan.
- Christmas tree lighting 6:00 p.m. tomorrow night; take a drive by.
- We will so dearly miss you Craig and your wealth of information you so willingly shared with us. Thank you.

### **MAYOR'S REPORT**

Mayor Culp announced:

- Received requests for \$121,000 for COVID Economic Burden Grant and awarded \$84,000 the total amount available, to 26 businesses.
- Delivered about a dozen checks this morning.
- Thank you to Planner, Craig, Shawn, Susan, Denise and Chamber for their assistance in the COVID Economic Burden Grant.
- Expressed his sadness to see Mr. Attwood retire. There will be another hiring process to go through and hoping for help from Craig with the process. Thank you to Craig.
- Bryan Forbus, the new Building Official, will start on January 4, 2021.
- Tomorrow, Mayor will be offering the Public Safety Director position to an individual, but won't announce who until next Council Meeting, contingent upon acceptance of the position.

### **ADJOURNMENT**

There being no further business before the Council, the Meeting was adjourned at 7:53 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

### **APPROVED:**

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**Jon Culp, Mayor**

### **ATTEST:**

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**Craig Attwood, Clerk Treasurer**