

**CITY OF OKANOGAN
COUNCIL MINUTES
November 7, 2017**

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Culp at 7:00 p.m. and all stood for the Pledge of Allegiance.

PUBLIC HEARING

2018 Fee Schedule for the City of Okanogan

Mayor Culp opened the Public Hearing on the 2018 Fee Schedule at 7:01 p.m.

Mayor Culp stated the purpose of the Hearing is to take relevant testimony on the City's proposed fees for the 2018 Budget year.

Mayor Culp opened the testimony portion of the hearing at 7:02 p.m. and invited anyone present to provide testimony. There was none presented.

Mayor Culp provided the opportunity for a staff report. There was none.

Mayor Culp provided for discussion amongst the Council. There was none.

Mayor Culp closed the Public Hearing portion of the meeting at 7:03 p.m.

PUBLIC HEARING

2018 Budget for the City of Okanogan

Mayor Culp opened the Public Hearing on the 2018 Budget at 7:03 p.m.

Mayor Culp stated the purpose of the Hearing is to take relevant testimony on the City's proposed revenues and expenditures for the 2018 budget year.

Mayor Culp opened the testimony portion of the hearing at 7:03 p.m. and invited anyone present to provide testimony. There was none presented.

Mayor Culp provided the opportunity for staff to give a report. There was none.

Mayor Culp provided the opportunity for the members of the Council to ask questions. There was none.

Mayor Culp provided for discussion amongst the Council. There was none.

Mayor Culp closed the Public Hearing portion of the meeting at 7:04 p.m.

The following were:

Present: Mayor Jon Culp Councilmembers: Patricia Stanton, Denise Varner, Wayne Turner, Janet Wilson and Victoria Minto.

Also Present: Clerk Treasurer Craig Attwood, Utilities Clerk Laura Divis and Public Works Director Shawn Davisson.

Excused: Bauer

Mayor Culp announced that Councilmember Lisa Bauer would not be in attendance at the meeting. Varner moved, seconded by Minto to excuse Councilmember Bauer. Mayor Culp asked if there were any objections to the motion. Seeing none raised, the motion carried.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Culp asked if there were any alterations to the Agenda or Consent Agenda. Turner moved, seconded by Varner to approve the Agenda and Consent Agenda as presented. Mayor Culp asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

Councilmember Kristina McIntosh was excused with passage of the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of October 17, 2017 and the Minutes of the Budget Workshop Meeting of October 30, 2017 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 45083 through 45132 dated November 7, 2017 in the amount of \$300,360.83, Payroll Checks numbered 44981 through 45004 and 45046 through 45082 in the amount of \$92,781.44, a Debit Card Transaction dated October 31, 2017 in the amount of \$404.08 and a Debit Card Transaction dated September 30, 2017 in the amount of \$126.72 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Culp opened the floor for Public Comment.

Jennie Hedington-

Concerned with the following:

- Asked Council if City was lowering the allowed consumption from 5,000 gallons to 3,000 gallons.
- There are about 980 houses in Okanogan and if City is charging each one a \$3.00 Storm drain per account fee, that is a lot of money being paid to the City.
- There are a lot of people who live in Okanogan that are on a fixed income.

Nora Sheridan-

Concerned with the following:

- Lack of response to complaints regarding barking dogs and neighbor's outside light facing her bedroom and kitchen windows.
- No police force in the evenings.
- Trespassing into her garage by neighbor.

DEPARTMENT HEAD REPORTS

Director of Public Works Davisson submitted a written report and in addition announced the following:

- Completion of the Waste Water Treatment Plant Project is planned by November 10th.
- Light poles have been installed on 5th Avenue.
- Performed traffic revisions on North 4th Avenue from Harley to Greta Street.
- Attended the Infrastructure Assistance Coordination Council Conference.
- Introduced City's new Maintenance I employee, Michael Cannon.

Clerk's Office submitted a written report and in addition announced the following:

- Attended the Infrastructure Assistance Coordination Council Conference in Wenatchee.
- Audit starts November 14 for 2015-2016.

Fire Chief Gavin submitted a written report but was not present at the meeting.

Sheriff's Department submitted a written report, but was not present at the meeting.

Building Official submitted a written report but was not present at the meeting.

Code Enforcement Officer did not submit a written report and was not present at the meeting.

COMMITTEE REPORTS

Business and Tourism:

Councilmember Wilson stated that the committee met and will have a recommendation ready for the next Council meeting on November 21st.

UNFINISHED BUSINESS

Ordinance No. 1182: Budget Amendment Conconully Street – Gordon Street TIB Sidewalks (2nd Reading)

Clerk Treasurer Craig Attwood introduced Ordinance No. 1182 for a 2nd Reading.

Varner moved, seconded by Stanton to adopt Ordinance No. 1182.

There was a brief discussion.

Vote on the motion.

Ayes: Varner, Minto, Turner, Wilson and Stanton

Noes: None

Motion carried: 5 Ayes: 0 Noes

Ordinance No. 1183: Budget Amendment LED Lighting/PUD (2nd Reading)

Clerk Treasurer Craig Attwood introduced Ordinance No. 1183 for a 2nd Reading.

Turner moved, seconded by Varner to adopt Ordinance No. 1183.

There was a brief discussion.

Vote on the motion.

Ayes: Minto, Turner, Wilson, Stanton and Varner

Noes: None

Motion carried: 5 Ayes: 0 Noes

NEW BUSINESS

Scott Lewis: Apollo Solutions Group

Mr. Lewis gave a presentation on Apollo Solutions.

Ordinance No. 1184: 2018 City of Okanogan Fee Schedule – 1st Reading

Clerk-Treasurer Craig Attwood introduced the Proposed Ordinance No. 1184.

Turner moved, seconded by Varner to move to advance Ordinance No. 1184 to a second reading November 21, 2017.

There was a brief discussion.

Ayes: Minto, Turner, Wilson, Varner and Stanton

Noes: None

Motion carried: 5 Ayes: 0 Noes

Ordinance No. 1185: 2018 City of Okanogan Budget (1st Reading)

Clerk-Treasurer Craig Attwood introduced the proposed Ordinance No. 1185.

Turner moved, seconded by Minto to advance Ordinance No. 1185 to the November 21, 2017 regular Council Meeting for a second reading.

There was a brief discussion.

Ayes: Turner, Wilson, Stanton, Varner and Minto

Noes: None

Motion carried: 5 Ayes: 0 Noes

Multiforce Systems Corporation Customer Support Services Agreement

Mayor Culp asked Clerk Treasurer Craig Attwood to introduce the Multiforce Systems Corporation Customer Support Services Agreement.

Varner moved, seconded by Wilson that Mayor Culp sign the 2017-2018 Multiforce Customer Support Services Agreement.

There was a brief discussion.

Ayes: Wilson, Stanton, Varner, Minto, and Turner

Noes: None

Motion carried: 5 Ayes: 0 Noes

Okanogan Legion Airport Capital Improvement Plan Submission To WSDOT - Aviation

Mayor Culp asked Public Works Director to introduce the Okanogan Legion Airport Capital Improvement Plan.

Turner moved, seconded by Wilson to approve J-U-B Engineers, Inc. to submit the Capital Improvement Plan to WSDOT Aviation on behalf of the City of Okanogan.

There was a brief discussion.

Ayes: Stanton, Varner, Minto, Turner and Wilson

Noes: None

Motion carried: 5 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Culp opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Wilson-

- Announced her resignation effective November 14th.
- Will be absent for the Hotel/Motel action item at November 21st Council meeting.

Outgoing comments to Council:

- City budget funds training for each council member is very important. The annual budget training is a must.
- Possibly add an action item on each agenda to talk/learn/discuss MRSC topics.
- Economic Alliance Board and Economic Development will need a new councilmember to attend their meetings.

- Committees-Consistency is good, but consider an existing councilmember to be chair with the new council coming on board.

My Two Goals as a Councilmember:

- As Business & Tourism chair I wanted to improve our tourism by getting plugged into the internet. And allocated Hotel/Motel funds for website presence.
- As Parks committee member I focused on the Boat Launch. Many hoops to jump. Successfully implemented an RV dump. This brings travelers into our City.

Councilmember Varner-

- Would like to see AWC Cities 101 video's on City website.
- Will be gone November 21st Council meeting.

Councilmember Minto-

- Will be gone November 21st Council meeting.

MAYOR'S REPORT

Mayor Culp announced-

- Allowed water consumption from 5,000 gallons to 3,000 gallons was implemented in the 2017 Budget.
- There will not be a Storm Drain charge at this time, but possibly in the near future.
- All water monies received can only be used for water. All sewer monies received can only be used for sewer.
- Will be at City Hall Wednesday, November 15th from 11:00 to 1:30.
- Attended the Infrastructure Assistance Coordination Council Conference in Wenatchee.
- Looking at some Asset Management Software.
- New Economic Alliance member.
- Wished the public would attend Budget workshop meetings.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 9:03 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

Jon K Culp, Mayor

ATTEST:

Craig Attwood, Clerk Treasurer