

**CITY OF OKANOGAN  
BUDGET WORKSHOP MINUTES  
OCTOBER 10, 2017**

**Call to Order and Pledge of Allegiance**

The Budget Workshop was called to Order by Budget and Finance Committee Chairman Victoria Minto at 7:00 p.m. and all stood for the Pledge of Allegiance.

**Present:** Mayor Jon Culp      Councilmembers: Victoria Minto, Patricia Stanton, and Wayne Turner.

**Also Present:** Director of Public Works Shawn Davisson, Clerk Treasurer Craig Attwood, and Utilities Clerk Laura Divis.

**Approval of Agenda**

Turner moved, seconded by Stanton to approve the Agenda as presented. Chairman Minto asked if there were any objections to the motion. Seeing no objections, the motion carried.

**Budget Workshop and Discussion of Proposed 2018 Budget**

Clerk Treasurer Attwood provided an overview of the Department Head requests.

**Department Head Requests 2018**

Clerk's Office:

- ❖ 3 Varidesks \$1,770.00
- ❖ Server \$9,675.00
- ❖ PC \$3,000.00
- ❖ Establish E-mail boxes \$3,050.00
- ❖ Replace existing phones with voiceover, add 2 headsets for staff \$5,000.00
- ❖ SAO Audit \$20,100.00
- ❖ Wages & Benefits-POOL \$60,995.00

Fire Department:

- ❖ 2.5 Inch Nozzles \$7,050.00
- ❖ Command Car \$40,153.00
- ❖ Light Package \$5,000.00

Code Enforcement/Animal Control:

- ❖ None

Public Works:

- ❖ City Match-Gordon – Conconully \$36,270.00
- ❖ City Match-VG WSDOT – sidewalks \$1,370.00
- ❖ Influent pump parts, clarifier parts, RBC bearings/repair, ODS pump parts, electrical work, check valves, lab equipment \$50,000.00
- ❖ Reservoir mixers, Water rights consolidation, Murray Street master meter, Arsenic treatment facility improvements for sludge disposal \$150,000.00
- ❖ Vehicles & Equipment \$50,000.00
- ❖ Okanogan High School Projects \$1,500.00
- ❖ Parks – Trailer Tires \$600.00
- ❖ Tire replacement – various \$6,100.00
- ❖ Library linoleum – Entry way & restrooms \$1,200.00
- ❖ Radio Read maintenance agreement \$1,300.00
- ❖ Water rights consolidation – WSP \$10,000.00
- ❖ WWTP Lab/office/HVAC (Roll forward) \$12,500.00
- ❖ Water reservoir mixers \$20,000.00
- ❖ Crack seal – miscellaneous streets \$12,000.00
- ❖ Pressure brake bleeder, welding helmet with respiratory aid \$5,500.00
- ❖ Truck mount Air compressor, 2 hydraulic air jacks, fuel injector fitting kit & master disconnect kit \$6,500.00
- ❖ Pool valves, concrete ramp, landscaping and pump \$20,000.00

**“Draft 2018” City Fee Schedule**

Review Proposed Changes to the current Fee Schedule for 2018.

**Proposed 2018 City Revenues**

Review of Proposed 2018 Revenues.

**Councilmember’s Comments**

Councilmember Minto announced the next Budget Meeting will be Monday, October 30, 2017 at 5:30 p.m.

**Mayor’s Comments**

Mayor Culp had no further comments.

**Adjournment**

There being no further business, the Meeting was adjourned at 9:00 p.m.

**APPROVED:**

Victoria Minto, Chairman

**ATTEST:**

Craig Attwood, Clerk Treasurer

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